

Resume Erwin de Groot

Personalia

Name: Erwin de Groot
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Date of birth: October 25th, 1967 in Amsterdam
Nationality: Dutch
Driver's license: BC
Marital status: Married

Personal experiences, skills and competences

Through my work at different administrative levels, I have gained a lot of knowledge of financial processes. In my role as Finance Manager I was able to expand my experience with non- financial issues. I have also been involved in a number of ICT projects / implementations, in particular with the design and layout of the (financial) databases and communication between different systems / databases. During those projects I learned a lot about databases in general, how systems can work together and how you can get, with reporting software, quick available and reliable management information directly from the databases.

Due to this broad working experience I got a very good helicopter view on business processes. This enables me to understand these processes quickly (in detail and main lines) and in case of any bottleneck in the process or the software, analyze and solve them. By ensuring the base structure is right you can provide quickly reliable information to run and control the company efficiently.

As a person I am strong in analyzing and solving problems, communicate clearly and distinctly, focused on results and quality of myself and others, dare to make decisions, leadership in a coaching way, collaborative (national and international), creative, integrity and independent and have conviction and vision.

Education / courses

Education:
1995-2002 SPD (Bachelor of Economics)
1991-1995 MBA
1990-1991 PDB
1989-1990 BKB
1988 HAVO

Courses:
2010 SAP Crystal Reports Dashboard Design
2008 Raet HR Easy Basis
2007 Raet Payroll Basis
2006 Oracle Applications 11i General Ledger Fundamentals Self study CD course
2005 Oracle Financials (Oracle University) 11i eBusiness Suite Essentials for implementers
2004 Raet Payroll on site Brunet
2002 SAP Crystal Reports (starter and advanced)

Professional experience

Okt12-apr13	Interim Financial – Havas Worldwide Netherlands (5 B.V.'s) Part of Havas S.A., listed on Euronext Paris under HAV	Amsterdam
	<ul style="list-style-type: none">managing / coaching process improvement (payroll) administrationimplementation SAP Crystal Reportsimplementation earlier proposed AO/IC and system changespreparations annual control auditors	
Mar12-mar12	Interim Financial – Euro RSCG (5 B.V.'s; now Havas Worldwide) Part of Havas S.A., listed on Euronext Paris under HAV	Amsterdam
	<ul style="list-style-type: none">analyse processes and advice on efficiency improvement pointsadjustments structure financial systemAO/IC. Discuss and adjust access right structure based on new organisation structure	
Okt11-jan12	Interim Financial Ford Amsterdam Part of MVC Capital Inc., listed on the NYSE under MVC	Amsterdam
	<ul style="list-style-type: none">process descriptions and improvementsefficiency through changes in reporting methodsSAP Crystal Reports deployment preparationsimprove connections between systemssolving old issues as result of unexpected sale to Stern	

1999–sep11	Finance Manager – Havas Media Netherlands (3 legal companies) Part of Havas S.A., listed on Euronext Paris under HAV	Amstelveen
	<ul style="list-style-type: none"> • monthly and quarterly reporting (internal and group) • preparing consolidated annual report (IFRS / Dutch + US Gaap) • budget process and control on it • AO/IC • Treasury (weekly reports / quarterly targets) • risk management • investments • SOX implementation • client profitability and client contracts • ICT and ICT projects (ERP implementation) • external contact with (tax) auditors, bank, lawyers and tax authorities • In charge of (payroll) administration and IT (6 persons) 	
1996-1999	Controller – Media Exposure B.V. (now: MEC/GroupM) Seconded to Havas Media (international cooperation between WPP and Havas)	Amsterdam
	<ul style="list-style-type: none"> • cleaning up administration, achieve efficiency and turn losses into profit • monthly and quarterly reporting (internal and group) • preparing annual report • budget process and control on it • treasury • AR and GL control (balance sheet) • investments • client profitability • ICT • payroll administration 	
1991-1995	Administrative - Media Exposure B.V. (now: MEC/GroupM) Part of WPP PLC., listed on London SE / FTSE 100 under WPP	Amsterdam
	<ul style="list-style-type: none"> • AR and AP • GL (balance sheet reconciliation) 	
1989-1991	Administrative – VUMC	Amsterdam
	<ul style="list-style-type: none"> • Patient administration 	
1988-1989	Military service	Schalkhaar

Software skills

ERP:

SAP Finance/Conso:	good	
SAP Intercompany:	good	
Oracle Financials:	good; implemented in 3 months and	extended knowledge of the database itself for building reports with SAP Crystal Reports
Oracle HR:	good	
Oracle ADI:	import journals / budget / fixed assets in Oracle Financials /	excellent
Exact Financials CS:	good	
Exact Globe HR:	good; extended knowledge of database itself for	SAP Crystal Reports

Other:

MS Word:	excellent	
MS Excel:	excellent	
MS Powerpoint:	excellent	
MS Access:	excellent	
MS Expression Web:	good	
SAP Crystal Reports:	excellent; many implementations	
SAP CR Dashboard:	good	
MediaBoss:	software for advertising & media industry / part of development team /	excellent
Symsys:	software for advertising & media industry / good	knowledge of database itself for SAP Crystal Reports / excellent
Adsystems:	software for advertising & media industry	
Raet payroll:	excellent	
ADP / Autoline:	good; knowledge of database itself for SAP Crystal Reports	
Carwise:	good; mainly working on GL settings for communication with	Autoline

Language skills

Dutch:	native language
English:	fluent

References

On request